

# Anti Corruption and Bribery Policy

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It is important that employees at all times behave and conduct themselves in a professional and respectable manner, so that Kemtron Limited's name and image is not brought into disrepute.

Given the size of the organisation and its scale of business, the management team consider that there is little risk of bribery being committed by or on behalf of the company. However we are fully aware and committed to the objective of preventing bribery. Bribery is a criminal offence and we do not and will not pay bribes or offer improper inducements to anyone for any purpose, nor do we or will we, accept bribes or improper inducements.

Staff must advise management immediately if they are approached in a way as to give concern in this connection.

It is acceptable to receive or provide hospitality in certain circumstances and to give or receive promotional materials (for example pens, diaries, calendars etc.), unless they could be regarded as an inducement or reward. If in any doubt seek advice from management.

Failure to comply with these requirements will be regarded as a disciplinary issue.



Victoria Tsoi  
Managing Director  
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